MONTHLY FINANCE REPORT

1. The Board was given an update of the department’s financial position as at end October 2009.

BUSINESS PLANNING

2. The Board discussed policy priorities and how they might be handled across the Department.

DCSF PERFORMANCE AND QUARTERLY REPORT ON PEOPLE STRATEGY

3. The Board discussed headline information from the recently issued staff survey findings. The Board acknowledged the progress the Department had made to date and discussed governance arrangements.

INFORMATION STRATEGY

4. The Board acknowledged the significant progress the Department had made in terms of developing information technology systems and discussed emerging issues. The Board requested a draft governance structure for information management.